



**National Law Enforcement Officers Memorial Fund  
National Police Week 2022  
Honor Guard Frequently Asked Questions**

**Q. Where do I go to check-in for my assignment at the Candlelight Vigil?**

A. Please report 30 minutes prior to your assigned time. There is a check-in tent located between 4<sup>th</sup> and 7<sup>th</sup> and Madison Drive NW. From there, you will be given instructions on where to go for the Cordon.

**Q. Where do I go to check-in for my assignment for Stand Watch for the Fallen?**

A. Please report 30 minutes prior to your assigned time. There is a check-in tent at the National Law Enforcement Memorial.

**Q. Do I need to bring any water or food with me?**

This year, the honor guard will have access to a refreshment tent with water and snacks.

**Q. Do I need to bring equipment?**

A. You do not have to bring any flags or rifles.

**Q. Do I need to pick-up a packet like in past years?**

A. No, you do not need to pick up a packet. After the primary honor guard contact registered your department's honor guard for the Cordons and Stand Watch for the

Fallen, he/she received an email confirmation. The email confirmation lists the assignments and number of participants. The email will serve as the documentation needed to receive the lapel pins.

**Q. Who has the confirmation email with the assignments?**

A. The primary contact for your honor guard team received the email with the assignments. The assignments are selected by this person. If you do not know who the primary contact is for your team, email [honorguard@nleomf.org](mailto:honorguard@nleomf.org).

**Q. What if I won't be able to make it to a shift or want to drop a shift?**

A. Please email [honorguard@nleomf.org](mailto:honorguard@nleomf.org) as soon as possible if you will not be able to make a shift or would like to drop a shift.

**Q. Where can I park for the Candlelight Vigil?**

A. There is no street parking available within the street closures around the event for any vehicles. You are encouraged to take public transportation or be dropped off. The closest Metro stop is the Smithsonian station on the Orange/Blue/Silver lines. Your only other option is to use one of the parking garages in the area.

**Q. Where should I be dropped off for the Candlelight Vigil?**

A. We recommend that you be dropped off at the corner of 4<sup>th</sup> or 7<sup>th</sup> Streets and Constitution Ave. NW. This is the closest area outside of the road closures to the reporting areas.

**Q. How do I receive a lapel pin for participating in the Cordon and Stand Watch for the Fallen?**

A. The primary honor guard contact received a confirmation email, which lists the number of team members per assignment. The primary honor guard will need to present the email after the rotation is completed to receive the lapel pins. This is the process for both the Cordons and Stand Watch for the Fallen.

**Q. I completed my assignment, but I didn't receive a pin; how do I get one?**

A. We order enough pins so that everyone who participates will get one. If you do not receive a pin after you've completed an assignment, please contact [honorguard@nleomf.org](mailto:honorguard@nleomf.org).