



**National Law Enforcement Officers Memorial Fund
National Police Week 2023
Honor Guard Frequently Asked Questions**

Q. Where do I go to check-in for my assignment at the Candlelight Vigil?

A. Please report 30 minutes prior to your assigned time. There is a check-in tent located between 4th and 7th and Madison Drive NW. From there, you will be given instructions on where to go for a Cordon.

Q. Where do I go to check-in for my assignment for Stand Watch for the Fallen?

A. Please report at least 20 minutes prior to your assigned time. There is a check-in tent at the National Law Enforcement Memorial, located across from the Museum at 444 E St NW, Washington D.C. 20001.

Q. Do I need to bring any water or food with me?

Honor guard members will have access to a refreshment tent with water and snacks at the 35th Annual Candlelight Vigil. There *'may'* be water available during the Stand Watch for the Fallen. Please bring your own if you are able.

Q. Do I need to bring equipment?

A. Flags and rifles are NOT part of either the Vigil or Stand Watch for the Fallen. Class A uniforms with covers (hats) are appropriate, and should be worn.

Q. Do I need to pick-up a packet like in past years?

A. No, you do not need to pick up a packet. After the primary honor guard contact registered your department's honor guard for the Cordons and Stand Watch for the Fallen, he/she received an email confirmation. The email confirmation lists the assignments and number of participants.

Q. What if I won't be able to make it to a shift or want to drop a shift?

A. Please email balexander@nleomf.org as soon as possible if you will not be able to make a shift. Do NOT feel like you should cancel if the total number of participants you indicated drops. Please still make your scheduled time, and bring as many honor guard members as possible, and we will slot you in.

Q. Where can I park for the Candlelight Vigil?

A. There is no street parking available within the street closures around the event for any vehicles. You are encouraged to take public transportation or be dropped off. The closest Metro stop is the Smithsonian station on the Orange/Blue/Silver lines. Your only other option is to use one of the parking garages in the area.

Q. Where should I be dropped off for the Candlelight Vigil?

A. We recommend that you be dropped off at the corner of 4th or 7th Streets and Constitution Ave. NW. This is the closest area outside of the road closures to the reporting areas.

Q. How do I receive a lapel pin for participating in the Cordon and Stand Watch for the Fallen?

A. The lead honor guard members from MPDC who coordinate and call commands for each cordon will have a supply of pins. Every honor guard member who takes a shift will receive a pin directly from the MPDC officer after their shift. This is the process for both the Cordons and Stand Watch for the Fallen.

Q. I completed my assignment, but I didn't receive a pin; how do I get one?

A. We order enough pins so that everyone who participates will get one. If you do not receive a pin after you've completed an assignment, please contact balexander@nleomf.org.